



## **Terms of Reference for Careers England Social Mobility Task Group**

Version: 1  
Dated: 03/01/2017  
Review: Jan 2018

### **1. Purpose**

The Social Mobility Task Group is a subsidiary advisory group which reports to the Careers England Board. Its purpose is to provide clear policy recommendations relating to social mobility and the contribution made by careers education, information, advice and guidance (CEIAG). It will shape responses to proposals by HM Government and policy influencers on social mobility.

### **2. Objectives**

To develop a Careers England policy statement on social mobility.

To collect examples of good practice relating to careers and social mobility and publish / promote these.

To identify emerging issues concerning social mobility and develop proposals to overcome barriers and difficulties to increasing social mobility.

To offer policy makers and influencers an informed viewpoint on challenges to improving and increasing social mobility.

To commission and support research to highlight the contribution that high quality CEIAG makes to social mobility.

To carry out requests as necessary as directed by the Careers England Board.

### **3. Scope**

To encompass all aspects of the contribution that high quality CEIAG makes to social mobility.

#### **4. Structure**

The Social Mobility Task Group will meet periodically as per agreed need and report to the Careers England Board through the Chair. Meetings will normally take place at a suitable venue in London and will not normally exceed two per year. The Social Mobility Task Group may also establish sub-groups, and where appropriate, will offer expertise to the other Task Groups established by Careers England.

#### **5. Membership**

All members of Careers England may nominate a representative to serve on any Task Group. Those nominated to the Social Mobility Task Group will have a strong interest in quality issues. Invitations will be extended from time to time to others (members and colleagues from other relevant non-membership organisations or government departments) on a topic basis, as agreed by the Social Mobility Task Group. There are no voting rights.

The membership list for the Social Mobility Task Group will be maintained by the Communications Officer, as advised by the Task Group Chair. Any member wishing to nominate a representative should contact the Task Group Chair. The Chair and the Vice-Chair will play an active role in recruiting new members.

#### **6. Meeting and Reporting**

The Chair and the Vice-Chair of the Task Group will identify the dates for task group meetings and agree the agendas and papers for the Executive Director and Communications Officer to send to task group members. They will chair and direct the meetings and approve any minutes.

#### **7. Review**

These terms of reference will be reviewed annually by the Task Group and will be submitted for approval by the Careers England Board.

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